

Bid: \_\_\_\_\_ Date In: \_\_\_\_\_ Date Out: \_\_\_\_\_ Job #: \_\_\_\_\_

Client / Contact: \_\_\_\_\_ New? Y / N Prepay / C.O.D. \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax/Pgr: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Designer / Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Project Title / Address: \_\_\_\_\_

City / Building Dept.: \_\_\_\_\_ North Arrow? Y / N

Scope: Envelope / Mech / Int. Lighting / Ext. Lighting / New / Addition / Alteration / Ex+Add+Alt / % > Title 24: \_\_\_\_\_

Occupancies: Office / Retail / School / Restaurant / Other: \_\_\_\_\_ / Hi-Rise Res: # Units: \_\_\_\_\_

Report: # Copies: \_\_\_\_\_ / PDF / Other: \_\_\_\_\_ Pasteups: Stickybacks / Paper / JPEG / TIFF / None

Shipping: Will Call / Mail / UPS / Next Day UPS / Courier / E-Mail / Other: \_\_\_\_\_

TYPE 1: EXISTING: Year: \_\_\_\_\_ / NEW (circle) TYPE 2: NEW / ADDITION / ALTERATION (circle)

(Required for Envelope and/or Mechanical Title 24)

(Required for Envelope and/or Mechanical Title 24)

Roof Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Wall Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Raised Floor Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Slab Ins./Depth: \_\_\_\_\_

Glazing: \_\_\_\_\_

Frame: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Skylights: Y / N Glazing: \_\_\_\_\_

Frame: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Roof Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Wall Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Raised Floor Ins.: \_\_\_\_\_

Construction: \_\_\_\_\_

Slab Ins./Depth: \_\_\_\_\_

Glazing: \_\_\_\_\_

Frame: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Skylights: Y / N Glazing: \_\_\_\_\_

Frame: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

**TYPE 1: EXISTING: Year:** \_\_\_\_\_ / **NEW (circle)**  
*(Required for Mechanical Title 24)*

**Mechanical:** Plans? Y / N Schedule? Y / N  
 System Type: \_\_\_\_\_

**Heating:** Mfr/Mod #: \_\_\_\_\_  
 Output: \_\_\_\_\_ AFUE/HSPF: \_\_\_\_\_

**Cooling:** Mfr/Mod #: \_\_\_\_\_  
 Output: \_\_\_\_\_ SEER: \_\_\_\_\_  
 Economizer? Y / N EER: \_\_\_\_\_

**Fans:** Constant / 2-Spd / Variable / Other: \_\_\_\_\_  
 Supply: Std / Prem CFM: \_\_\_\_\_ BHP: \_\_\_\_\_  
 Return: Std / Prem CFM: \_\_\_\_\_ BHP: \_\_\_\_\_

**Distribution System:** \_\_\_\_\_

**Ducts: Location:** Attic+Roof Ins / Attic+Roof+Clg Ins /  
 Attic+Clg Ins, Vent or Unvent / Crawl / Outdoors /  
 Garage / Bsmt / Cond / None **R-Value:** \_\_\_\_\_

**Pumps:** #: \_\_\_\_\_ 1-Spd 3-Way / 1-Spd 2-Way / Var  
 GPM: \_\_\_\_\_ BHP: \_\_\_\_\_ Std / Prem

**DHW:** Mfr/Model #: \_\_\_\_\_

Volume: \_\_\_\_\_ Input: \_\_\_\_\_ Effic: \_\_\_\_\_  
 Recirc? Y / N Control: No / Time / Dem / Tmp / T+T  
 Multi-Family Central System? Y / N

Pumps: #: \_\_\_\_\_ BHP: \_\_\_\_\_ Std / Prem  
 Pipe (ft): Outsd: \_\_\_\_\_ Und: \_\_\_\_\_ Plen: \_\_\_\_\_

**NEW / ADDITION / ALTERATION (circle)**

*(Required for Interior Lighting Title 24)*

**Interior Lighting:** General / Display / Uncond. Space  
 Lighting Plans? Y / N Fixture Schedule? Y / N  
 Hi-Rise Res Kitchen? None / GA WS-5R / Client WS-5R

**TYPE 2: NEW / ADDITION / ALTERATION (circle)**  
*(Required for Mechanical Title 24)*

**Mechanical:** Plans? Y / N Schedule? Y / N  
 System Type: \_\_\_\_\_

**Heating:** Mfr/Mod #: \_\_\_\_\_  
 Output: \_\_\_\_\_ AFUE/HSPF: \_\_\_\_\_

**Cooling:** Mfr/Mod #: \_\_\_\_\_  
 Output: \_\_\_\_\_ SEER: \_\_\_\_\_  
 Economizer? Y / N EER: \_\_\_\_\_

**Fans:** Constant / 2-Spd / Variable / Other: \_\_\_\_\_  
 Supply: Std / Prem CFM: \_\_\_\_\_ BHP: \_\_\_\_\_  
 Return: Std / Prem CFM: \_\_\_\_\_ BHP: \_\_\_\_\_

**Distribution System:** \_\_\_\_\_

**Ducts: Location:** Attic+Roof Ins / Attic+Roof+Clg Ins /  
 Attic+Clg Ins, Vent or Unvent / Crawl / Outdoors /  
 Garage / Bsmt / Cond / None **R-Value:** \_\_\_\_\_

**Pumps:** #: \_\_\_\_\_ 1-Spd 3-Way / 1-Spd 2-Way / Variable  
 GPM: \_\_\_\_\_ BHP: \_\_\_\_\_ Std / Prem

**DHW:** Mfr/Model #: \_\_\_\_\_

Volume: \_\_\_\_\_ Input: \_\_\_\_\_ Effic: \_\_\_\_\_  
 Recirc? Y / N Control: No / Time / Dem / Tmp / T+T  
 Multi-Family Central System? Y / N

Pumps: #: \_\_\_\_\_ BHP: \_\_\_\_\_ Std / Prem  
 Pipe (ft): Outsd: \_\_\_\_\_ Und: \_\_\_\_\_ Plen: \_\_\_\_\_

**NEW / ADDITION / ALTERATION (circle)**

*(Required for Exterior Lighting Title 24)*

**Exterior Lighting:** Site Lighting Plans? Y / N  
 Fixture Schedule? Y / N Mtg Hts: \_\_\_\_\_  
 Signs? Y / N High Eff? Y / N Type: \_\_\_\_\_